



December 8-12, 2020

Henry B. Gonzalez Convention Center
San Antonio, Texas USA



2020 Closed Satellite Event Application

NOTE: ONLY ONE EVENT PER APPLICATION. PLEASE SUBMIT ADDITIONAL APPLICATIONS FOR SEPARATE EVENTS.

A new application must be submitted for any changes made to an approved event. Submit new application with a copy of the approved application.

Type of event (please check one of the following)

- Business Office
- Committee Meeting
- Hospitality
- Investigators' Meeting
- Media
- Social
- Staff Meeting
- Internal Exhibitor Meeting
- Other _____

Name of event (topic if media event): _____

Name of group: _____

Description of group (who will be attending): _____

Satellite events must be scheduled only during December 7-12, 2020. Events are approved only for the following dates & times.

Monday, 12/7/20	Tuesday, 12/8/20	Wednesday, 12/9/20	Thursday, 12/10/20	Friday, 12/11/20	Saturday, 12/12/20
Any time	End before 11:00 am Start 7:30 pm	Start 7:30 pm	Start 7:30 pm	Start 7:30 pm	Start 11:30 am

Date of event: _____

Start / end times: _____ Estimated attendance: _____

Preferred venue: _____

Brief description of event (If Media Event, include overview of news to be released): _____

Company, institution or organization submitting this application: _____

Name and title of person submitting this application: _____

Mailing address: _____
STREET CITY STATE/PROVINCE ZIP/POSTAL CODE COUNTRY

Telephone: _____ Fax: _____

Email: _____

Company website: _____

Client, if application is submitted by meeting management company: _____

Send completed application and attachments via email, fax or postal service to:

SABCS
UT Health San Antonio
7979 Wurzbach Road, MC 8224
San Antonio, TX 78229
Fax 210-450-1560
sabcs@uthscsa.edu

FOR OFFICE USE ONLY

Date received _____

Date reviewed _____

Approved Denied