

# SABCS CLOSED SATELLITE EVENT APPLICATION



December 8-12, 2010

**SUBMISSION DEADLINE: NOVEMBER 19, 2010**

**NOTE: ONLY ONE EVENT PER APPLICATION. Please submit additional applications for separate events.**

Type of Event

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Business Office        | <input type="checkbox"/> Committee Meeting | <input type="checkbox"/> Hospitality            |
| <input type="checkbox"/> Investigators' Meeting | <input type="checkbox"/> Media             | <input type="checkbox"/> Social                 |
| <input type="checkbox"/> Staff Meeting          | <input type="checkbox"/> University Alumni | <input type="checkbox"/> Other (describe below) |

Name of event (Topic if Media Event): \_\_\_\_\_

Name of group: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Start / End times: \_\_\_\_\_ Estimated Attendance: \_\_\_\_\_

Preferred venue: \_\_\_\_\_

Brief description of event (If Media Event, include overview of news to be released): \_\_\_\_\_

Company submitting this application: \_\_\_\_\_

Name & title of person submitting this application: \_\_\_\_\_

Address: \_\_\_\_\_  
STREET CITY STATE/PROVINCE POSTAL CODE COUNTRY

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Company Website: \_\_\_\_\_

Client, if application is submitted by meeting management company: \_\_\_\_\_

Send completed application via e-mail, fax or postal service to

**SABCS**  
**CTRC at UT Health Science Center San Antonio**  
**7979 Wurzbach, MC 8224**  
**San Antonio, TX 78229-3900**  
**Fax 210-450-1560**  
[SABCS@uthscsa.edu](mailto:SABCS@uthscsa.edu)

## FOR OFFICE USE ONLY

DATE RECEIVED \_\_\_\_\_

DATE REVIEWED \_\_\_\_\_

APPROVED  DENIED